



Kolkata Municipal Corporation [Licence Department]

e-Demand Notice for New Certificate of Enlistment for the Year : 2025-2026

C.E No : 0358 5200 3215 (PERMANENT)

Demand Nature : PRIMARY(0)

Printed On 02/01/2026

M/S: SABOO REALTY

Name and Address of Proprietor/Partners/Director(s)/Karta/Manager:

SWETA SABOO
P190 SWAMI SWARUPANANDA SARANI
C.I.T. ROAD SCHM-VI M, 1ST FLOOR,
KOLKATA 700054

Nature of Trade:

OFFICE OF - REAL ESTATE

Demand Date	Assessee No.	Area in Sq.ft.	Ward No.
02/01/2026	110310202125	50	031

New Demand for CE lying UnPaid for 30(thirty) Days will Expire Automatically

Fees and Charges under the following sections of the K.M.C. Act 1980

Section No	Description (As per KMC Act, 1980)	Amount(Rs)
199	Certificate of Enlistment	1000.00
435/435A	Non-Residential Use(NON A.C)	60.00
	Processing Fee	100.00

Net Amount Payable (Rs.) : 1160.00

Total Amount in Words : Rupees One Thousand One Hundred Sixty only

Note:

This document is auto generated through computer system as per data submitted online by applicant himself ; respective department/ agencies/ institutions may verify documents/credentials from CE holders if so deem fit.
This Certificate of Enlistment is issued subject to the provisions of West Bengal Fire Services Act 1950 (to the extent applicable) and laws of land. Such onus for compliance lies with the certificate holder.

Please see instructions given in the next page before payment.

DO NOT WRITE ANYTHING OR PUT ANY MARK ANYWHERE OR TEAR ANY PART OF THE DOCUMENT.

Do Not Deface or Fold bar-Codes by any manner.

The payment made against this demand will be treated as valid Payment Receipt cum Certificate of Enlistment.



E. and O.E.

* কলকাতা পৌর এলাকায় অবস্থিত বিভিন্ন দোকান এবং ব্যবসাকেন্দ্রের সাইনবোর্ডে বাধ্যতামূলকভাবে বাংলাভাষা ব্যবহার করতে হবে। অন্য ভাষায় সাইনবোর্ড লেখা হলেও - ওই সাইনবোর্ডে বাংলাভাষায় পৃথকভাবে লিখতে হবে।
* প্লাস্টিক ক্যারিবাগ বর্জন করুন।

TERMS AND CONDITIONS APPLICABLE UNDER ALL SECTIONS

1. Payment may be made in Cash/Demand Draft/Pay Order upto Rs. 25,000/- . Payment for more than Rs. 25,000/-, only Demand Draft/Pay Order will certificate be accepted. Demand Draft/Pay Order should be A/C Payee and drawn in favour of : THE KOLKATA MUNICIPAL CORPORATION. Quote your demand No. and Telephone Number on the back side. Cheque may be accepted for some specific cases viz. Central/State Govt Deptt./Org. and PSUs.
2. The certificate is granted without any prejudice to the rights of the Kolkata Municipal Corporation to proceed for any penalty already incurred or for arrear dues and does not cover liabilities under any other section of the Kolkata Municipal Corporation Act. 1980. Payment of such fee shall not absolve the holder of certificate/licence/permission of any liability to take out any licence or permission under the Act, ibid or any other law for the time being in force.
3. Written permission of the Municipal Commissioner shall be obtained annually on payment of the prescribed fees in advance, where applicable.
4. Any person to whom a written permission/licence/certificate is granted under the Act. Ibid shall indemnify and keep the Corporation indemnified against all claims, damages, actions, suits or any other legal proceedings which the Corporation may incur or be liable to in this behalf.
5. Any person committing breach of any one of the provisions of the Act, ibid or any other law for the time being in force of fails to comply with any requisition lawfully made upon him shall be liable to be punished with such fines or imprisonment as are provided in the Act, ibid or any other law for the time being in force.
6. That the premises shall not cause or be maintained in a manner which is likely to cause injury/danger, to life, health or property, nuisane, annoyance or offence to the sense of sight, smell or hearing of persons residing in the neighbourhood, and shall not cause or be maintained in a manner so as to cause any danger to life or injury to health of persons employed in business or residing in the neighbourhood or injury to property or in any other way cause to be maintained in a manner so as to cause any inconvenience or any injury to the public and shall always be kept and maintained in a secure, neat and tidy condition.
7. That the licence is not transferable, in respect of place or person.
8. That is only relates to the premises or part of the premises and purposes for which it is granted and not otherwise.
9. That no addition, alteration be made in the area of the land or the building to which the licence relates.
10. That a board shall be kept affixed in a conspicuous part of the premises covered by licence/permission/certificate upon which shall be legibly written the name, premises no, purpose, year etc.
11. In case of a failure to obtain licence under W B F S Act. 1950/any other law/rules/regulations/bye-laws/order for the time being in force where applicable, permission/licence granted provisionally would be liable to be revoked/cancelled/suspended.
12. The licence shall at all times, during the continuance of the licence/permission be responsible for the due fulfillment and observance of all conditions of the licence, permission and provisions of the Kolkata Municipal Corporation Act. And bye-laws, rules, regulations made thereunder so far as they relate to his business, and if violated the licence/permission shall be liable to be cancelled and shall be subject to other penal action under provisions of the CMC Act 1980 and other laws for the time being in force.
13. The holder of the licence/permission/certificate shall give access to the premises to any officer/employee of the Kolkata Municipal Corporation for the purpose of inspection etc. all reasonable hours.
14. Any person engaged in any profession, trade or calling shall keep the premises concerned free from water stagnation where mosquito are likely to breed. In case water storage is essential the same shall be drained off completely at least once in a week and replaced by fresh water.
15. This certificate does not comply any right on the certificate holder.

Licence Fees can also be deposited at all KMC Treasury Counters and all e-Kolkata Citizen Service centres.

Address :

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| 1) C M O Building : 5 S.N.Banerjee Road, Kolkata-700013 | 2) Cossipore : 10, B T Road, Kolkata-700002 |
| 3) Hatibagan : 79, Bidhan Sarani, Kolkata-700006 | 4) College Street : 22 Surya Sen Street, Kolkata-700012 |
| 5) New Alipore Market : beside Durgapur Bridge | 6) Gariahat Market : 212 Rash Behari Avenue, Kolkata-700019,
2nd Floor, A-B Block |
| 7) Gachhala : 180 N.S.C. Bose Road, Kolkata-700040 | 8) P A Shah Road : 28 Prince Anwar Shah Road, Kolkata-700033. |
| 9) Sakherbazar: Municipal Super Market,
42 Diamond Harbour Road, Kolkata - 700008 | 10) Santoshpur Avenue : KMC Super Market, Kolkata-700075 |
| 11) Baghajatin : Baghajatin Market Complex Unit : 2,
Raja S C Mallick Street, Kolkata-700092 | 12) Garden Reach : E/3, Circular Garden Reach Road, Kolkata-700024 |
| 13) 28A K.N.Sen Road : Kasba, 1st Floor Kolkata-700042 | 14) Manicktala : Kankurgachi VIP Market, 2nd Floor, P-187 C.I.T.
Sch VI (M), Kolkata-700054 |
| 15) Behala : 516 Diamond Harbour Road, Kolkata-700034 | 16) Alipore : 11, Belvedere Road, Kolkata-700027 |
| 17) Baghbazar : 56/1, Raja Rajballav Street, Kolkata-700003 | 18) Joka-II : Diamond Park, Kolkata - 700104 |
| 19) Lake Mall: 104, Rashbehari Avenue, Kolkata - 700029 | |

* Online payment facility is available in our web portal <https://www.kmcgov.in>